

To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 15 October 2024 at 2.00 pm

Room 2&3 - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings online, please click on this [Live Stream Link](#).



Martin Reeves
Chief Executive

October 2024

Committee Officer: **Chris Reynolds**

Tel: 07542 029441; E-Mail: chris.reynolds@oxfordshire.gov.uk

Membership

Councillors

Liz Leffman	Leader of the Council
Dr Pete Sudbury	Deputy Leader of the Council with responsibility for Climate Change, Environment & Future Generations
Tim Bearder	Cabinet Member for Adult Social Care
Neil Fawcett	Cabinet Member for Community & Corporate Services
Andrew Gant	Cabinet Member for Transport Management
Kate Gregory	Cabinet Member for SEND Improvement
John Howson	Cabinet Member for Children, Education & Young People's Services
Dan Levy	Cabinet Member for Finance
Dr Nathan Ley	Cabinet Member for Public Health, Inequalities & Community Safety
Judy Roberts	Cabinet Member for Infrastructure & Development Strategy

*The Agenda is attached. Decisions taken at the meeting
will become effective at the end of the working day on 23 October 2024
unless called in by that date for review by the appropriate Scrutiny Committee.*

*Copies of this Notice, Agenda and supporting papers are circulated
to all Members of the County Council.*

Date of next meeting: 19 November 2024

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note below

3. Minutes (Pages 1 - 10)

To approve the minutes of the meeting held on 17 September 2024 (**CA3**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. Appointments

7. Reports from Scrutiny Committees (Pages 11 - 18)

Cabinet will receive the following Scrutiny report:-

Performance and Corporate Services Overview and Scrutiny Committee report on Community Wealth Building and Wider Social Value.

8. Oxfordshire Safeguarding Children's Board Annual Report 2023-24 (Pages 19 - 36)

Cabinet Member: Children, Education and Young People's Services

Forward Plan Ref: 2024/248

Contact: Laura Gajdus, Business Manager

laura.gajdus@oxfordshire.gov.uk

Report by Director of Children's Services **(CA8)**

Cabinet is RECOMMENDED to note the annual report of the Oxfordshire Safeguarding Children Board senior safeguarding partners and to consider the key messages.

9. Oxfordshire Safeguarding Adults Board Annual Report 2023-24 (Pages 37 - 90)

Cabinet Member: Adult Social Care

Forward Plan Ref: 2024/247

Contact: Steven Turner, OSAB Business Manager

steven.turner@oxfordshire.gov.uk

Report by Director of Adult Social Care

The Cabinet is RECOMMENDED to note the content of the annual report which appears at the annex to this report

10. Local Aggregate Assessment for 2023 (Pages 91 - 182)

Cabinet Member: Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations

Forward Plan Ref: 2024/279

Contact: Charlotte Simms, MWLP Principal Planner

charlotte.simms@oxfordshire.gov.uk

Report by Director of Economy and Place **(CA10)**

The Cabinet is RECOMMENDED to

- a) Approve the Local Aggregate Assessment presented in Annex 2.
- b) Authorise the Director of Economy and Place in consultation with the Cabinet Member for Climate Change, Environment and Future Generations to make any revisions and publish the Oxfordshire Local Aggregate Assessment for the calendar year 2023 on the Council website.

11. Budget and Business Planning Report (Pages 183 - 332)

Cabinet Member: Finance

Forward Plan Ref: 2024/218

Contact: Kathy Wilcox, Head of Financial Strategy

Kathy.wilcox@oxfordshire.gov.uk

Report by Executive Director of Resources and Section 151 Officer

The Cabinet is RECOMMENDED to:

- a) Endorse the report and note the assumptions that will form the starting point for the 2025/26 budget as well as updates since the Medium Term Financial Strategy was agreed in February 2024 that need to be considered;
- b) Approve the budget and business planning process for 2025/26;
- c) Approve a three-year period for the medium-term financial strategy to 2027/28 and ten-year period for the capital programme to 2034/35
- d) Delegate to the Section 151 Officer in consultation with the Cabinet Member for Finance the decision on whether to continue to be a member of the North Oxfordshire Business Rates Pool and;
- e) Note the requirement for the council to set a sustainable balanced budget which shows how income will equal spending plans

12. Capital Programme and Monitoring Report (August Monitoring) (Pages 333 - 356)

Cabinet Member: Finance

Forward Plan Ref: 2024/222

Contact: Natalie Crawford, Capital Programme Manager

Natalie.crawford@oxfordshire.gov.uk

Report by Executive Director of Resources and Section 151 Officer

The Cabinet is RECOMMENDED to:

Capital Programme

1. Note the capital monitoring position for 2024/25 set out in this report and summarised in Annex 1.

2. **Approve the updated Capital Programme at Annex 2 incorporating the changes set out in this report.**

Budget Changes / Budget Release

3. **approve the submission of a bid for £2.800m to Sustrans T8 (pending potential funding from Active Travel England) for a number of schemes to improve the National Cycle Network and to note the total match funding of £0.355m required. Match funding will be met by a combination of Community Infrastructure Levy funds, S106 funding and corporate resources. (para 68)**
4. **a. approve the submission of a bid to the Public Sector Decarbonisation Scheme: Phase 4 (PSDS4) to support the programme to implement decarbonisation measures across the corporate estate.**
b. delegate authority to the Executive Director of Resources and S151 Officer and Director of Property and Assets to approve the grant offer letter in the event of a successful award of funding for PSDS4 and
c. note the required match funding for PSDS4 which is estimated to be between £6.00m and £9.00m, which will be addressed as part of the 2025/26 business planning process. (para 71)
5. **approve the carry forward of £1.651m from the current Early Years Programme and include new funding of £1.286m received from the Department for Education Childcare Expansion Capital Grant to support the extension of early years childcare and wraparound provision for children in working families. (para 73)**

13. Hyer Power project (TO FOLLOW)

Cabinet Member: Deputy Leader with Responsibility for Climate Change, Environment & Future Generations

Forward Plan Ref: 2024/315

Contact: Paul Gambrell, Team leader – Zero Emission Vehicles, Innovation Service
paul.gambrell@oxfordshire.gov.uk

Report by Executive Director of Resources and Section 151 Officer

The Cabinet is RECOMMENDED to approve a key decision to permit the procurement of a hydrogen production and refuelling rig that will be fully funded by an external grant and will be installed on the Highways Depot at Drayton.

14. Delegated Powers Report for July to September 2024

Cabinet Member: Leader

Forward Plan Ref: 2024/246

*Contact: Colm Ó Caomhánaigh, Democratic Services Manager
Colm.ocaomhanaugh@oxfordshire.gov.uk*

Report by Director of Law and Governance.

There were no uses of delegated powers in the period July to September 2024 to report to Cabinet.

15. Forward Plan and Future Business (Pages 357 - 370)

Cabinet Member: All

*Contact Officer: Chris Reynolds, Senior Democratic Services Officer,
chris.reynolds@oxfordshire.gov.uk*

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.